## New processes for relocation/expansion





#### What's this all about?

Shoring up our approach to evaluating and assigning vacant space(s) or rearranging departments to benefit the college.

Staying up-to-date with who is where, so databases reflect reality.





# Why are we changing things?

Currently there is no process = space assigned if you are in the front of the line or who you know

New process = Equitable opportunity and making strategic choices





#### Who does this affect?

Everyone!





#### How does it work?

Eventually, process docs will be posted on an internal website.

Available now at F:\Temporary\Space

In short, make your pitch to your Dean\*; if they're game, forward your pitch and their endorsement to the Space Allocation Team (moves@clackamas.edu)

\*If you report to someone higher than a Dean, that's the person to whom you make your pitch.



#### What's this all about?

In the shared drive (F:\Temporary\Space), Bob and Jason have highlighted the spaces that are currently vacant.

We'll try and keep this up-to-date (which will get easier, as we get better at applying this process).



#### When does this take effect?

Looking for your final feedback between now and the end of February.

### We'll go live with the "final" process on March 1.



#### **Questions?**

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